

RLI Portal – Personal Umbrella

Open your internet browser and go to **myportal.rlicorp.com**.

Once there, enter your registered E-mail Address and Password and select "LOG IN".

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Log in to your account	
E-mail Address	1 A Contraction
Password	- All
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Depending on the types of policies you place with RLI, you will either be directed to the RLI Portal's Home Page to select a product, or taken directly to the Personal Umbrella Home Page.

If taken to the RLI Home Page, click on the "Personal Umbrella" box to see a drop down menu of action items.





If taken directly to the Personal Umbrella Home Page, you will see similar menu items towards the top of the page.

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Your Personal Umbrella options are:

Click "Start Quote" to start a new quote.

Click "Quote/Policy Search" to find and open an existing quote or policy.

Click "Forms Activity" to find and open forms for existing quotes and policies.

Click "**Reports**" to access and run production reports.

Click "Agency Administration" to access the Administration section of RLI's PUP Access system.

Click "Endorsement Request" to submit specific endorsement requests.

Click "View Product Details" to access the Personal Umbrella Home page of the RLI Portal where you will have access to all PUP resources and information (e.g. Product overview, sample forms, marketing material, resources/instructional material – documents and demo videos etc.).

Click "OVERVIEW" for a summary of RLI's Personal Umbrella product.

Click "FORMS" to view sample policy forms.

Click "MARKETING" to access customizable marketing materials.

Click "**RESOURCES**" to access how-to documents, portal instructions, informational videos and demonstration videos.



. Start Quote

By selecting **"Start Quote"** you will be taken to RLI's PUP Access New Quote page. From here you can start a new quote.

RL	New Quote	PUP
	Home Forms Administration <mark>New Quotes-</mark> Reports <mark>Report IT</mark> Issues	Log Off
PUP Quick Quote PUP App Entry		
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By selecting **"Quote/Policy Search"** you will be taken to RLI's PUP Access Quotes-Policies page where you can search for, and open, an existing quote or policy.

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Quotes												
Policies	Search											
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eSignature	Quote ID:					Expirat	ion Date:					
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Ge Forms Activity

By selecting **"Forms Activity"** you will be taken to RLI's PUP Access Forms page where you can search for a specific quote or policy's forms.

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Home Forms	Administration New Quote	Quotes- Policies	Reports Re Iss	port IT Log sues Off	Т
Quote Id Insured First Name Form Type Endorsement Number Form Status		~	Policy Number Insured Last Name Effective Date Endorsement Date Process Date		
Producer Number: SubAgent:		<u>Get SubAgent List</u>			
Update Status	(X Cancel)	Report	Problem	9 Search	
				Thursday, March 22,	2018



By selecting **"Reports"** you will be taken to RLI's PUP Access PUP Reports page. Once at the PUP Report page in RLI's PUP Access system (as pictured below), click on the "PUP Access Reports" hyperlink to open a page that will allow you to select a production report and run it.

<u>Available reports include</u>: Expiration List by SubAgent; Policy Count and Premium; Nonrenewal Policy List; Inforce Policy List; Lapse Policy List; Renewal Polices Issued; Renewal Apps Mailed; Billed Renewals; New Business Policies Issued; Policies Endorsed.





ಿಕ್ಕೆ Agency Administration

By selecting **"Agency Administration"** you will be taken to RLI's PUP Access Administration page.

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	Home Fo	orms	Administration	New Quote	Quotes- Policies	Reports	Report IT Issues	Log Off	Т
User Maintenance									
Customer Login Administration									
Login Adminstration									
©2005 - 2018 RLI							Thu	rsday, March 22,	2018



By selecting **"Endorsement Request"** you will be directed to webpage where you can submit address changes or corrections, name changes or corrections, add drivers, and request a limit increase.

RLI [®] DIFFERENT WORKS	RLI SPECIALTY MARKETS Policy Endorsement Changes				
All agents now have the ability to request certain endorsement types through the portal. However, only the endorsements listed below can currently be executed through this process. Any endorsement not listed below, will typically require additional documentation (i.e., insured's signature) and can therefore not be processed via the on-line request form.					
	PERSONAL UMBRELLA POLICY				
Endorsement Types (Select all that apply to the same policy)	 Address (primary or mailing) change/correction Name change/correction Add driver (e.g. spouse, child, etc.) Policy limit change (increase only) 				
Continue					



View Product Details ightarrow

Selecting "View Product Details" will take you to the PUP Page of the RLI Portal.

From this page you will have access to:

1. All options previously discussed: Start Quote; Quote/Policy Search; Forms Activity; Reports; Agency Administration; and Endorsement Requests.

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OVERVIEW FORMS MARKET	ING RESOURCES			
Overview	A Personal Umbrella policy	y from RLI provides an extr	a	



2. Overview - An Overview of RLI's Personal Umbrella Policy

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OVERVIEW FORMS MARKETI	NG RESOURCES			
Overview	A Personal Umbrella polic layer of affordable liability	y from RLI provides ar protection over your e	extra existing	
	underlying insurance.	ection for your clients' personal a	ssets and	
	future earnings. Optional Excess UM/U that your client can increase protection	IM coverage is also available in a they have on themselves as well	II states, so	
RLI Personal Umbrella (Coverage			
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Stand-Alone Policy Written Ove Underlying Carriers	er Any Excess UM/UIN Al	Coverage Offered in States	No Age Limit on Drivers	
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Admitted in all 50 States and	D.C. Self Underw	riting Application	Easy Online Quoting	
SOLID & SECURE BACKING		Our Personal Limb	rella Policies are backed by	



3. Forms - Sample forms, including applications

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QI	uestions about Pers	onal Umbrella?			
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4. Marketing – Customizable marketing material (claim examples, flyers, buckslips)





5. Resources – how-to documents, portal instructions, informational videos and demonstration videos.

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OVERVIEW FORMS MARKE				
Resources	Find detailed support, from learning where to find a pol	self-underwriting help to licy's renewal status.		
How-To		E-RENEWAL PRO	DCESS	
e-Renewal Process			EMAIL	
e-Sign and Pay Walkthrough Signed Application, Pay now (Progra	m Administrators Only)		Ind	